



Minutes

Edinburgh Integration Joint Board Strategic Planning Group

10.00am Friday 2 February 2018

City Chambers, High Street, Edinburgh

Present:

Members: Carolyn Hirst (Chair), Councillor Ricky Henderson (Vice-Chair), Colin Briggs, Ian Brooke (substituting for Ella Simpson), Eleanor Cunningham, Wendy Dale, Christine Farquhar, Mark Grierson, Dermot Gorman, Belinda Hacking, Stephanie-Anne Harris, Graeme Henderson, Fanchea Kelly, Peter McCormick, Moira Pringle and Rene Rigby.

Apologies: Michelle Miller, Michele Mulvaney, Colin Beck, Sandra Blake and Ella Simpson.

In Attendance: Kirsten Adamson (Planning and Commissioning Officer, EHSCP), Madeleine Martin (Carer Co-ordinator, Carers Support Team) and Nickola Paul (Programme Business Manager, NHS Lothian).

1. Minute

The minute of the Edinburgh Integration Joint Board Strategic Planning Group of 12 January 2018 was submitted.

Decision

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 12 January 2018 as a correct record.

2. Rolling Actions Log

Updates on outstanding actions were presented as follows:

Action 1 – Transforming Services for People with Disabilities

- (a) Update on transition plans between children's and adult services to be considered at the March meeting of this Group.
- (b) Update on planning for adapted housing requirements to be discussed at the Strategic Housing Group and thereafter brought back to the March meeting of this Group.
- (c) To note that EVOC had held a ThinkSpace Event from which Social Work and Children and Families had agreed to take forward some actions.

Action 2 – Economy Strategy – City Deal Workforce Development

Steering Group – update on the work of the City Deal Workforce Development Steering Group to be brought back to a future meeting of this Group. Noted that Ella Simpson and Fanchea Kelly had been invited to become members of the Steering Group.

Decision

To update the rolling actions log and note the remaining outstanding actions.

(References – IJB Strategic Planning Group 1 December (item 3); Rolling Actions Log, submitted)

3. Recommendations from the Joint Inspection of Services for Older People

Updates were provided of progress on the three recommendations from the Joint Inspection of Services for Older People for which this Group had oversight. The progress updates included additional actions to be added to the Improvement Plan.

The Interim IJB Chief Officer and Interim Chief Strategy and Performance Manager continued to meet on a monthly basis with the Care Inspectorate to reassure them about progress with the actions set out in the Improvement Plan.

Decision

- 1) To note that a paper on engagement would be brought to the March meeting of this Group for consideration.
- 2) To otherwise note the progress update reports.
- 3) To note that the Joint Board's current Strategic Plan was due to expire in March 2019 and that the work taking place on the outline strategic commissioning plans would inform the development of the new strategic plan..

(Reference – verbal updates by the Strategic Planning Manager, Service Redesign and Innovation and Interim Chief Strategy and Performance Manager)

4. Grants Review

The minute of meetings of the Grants Review Group held on 21 December 2017 and 8 January 2018 were submitted for information.

Meetings with the strategic leads were planned for the following week to ensure they were linking in with strategic commissioning plans and the locality improvement plans.

Decision

- 1) To agree the importance of emerging priorities being taken into account when considering roll forward grant funding for projects.
- 2) To note the need to align the grants review with the strategic commissioning plans.
- 3) To note that geographical information (locality and city wide) would be incorporated into the update report back to this Group on 9 March 2018.

(Reference – minutes of meetings of the Grants Review Group of 21 December 2017 and 8 January 2018, submitted)

5. Directions

A report had been submitted to the Joint Board on 26 January 2018 on outstanding directions relating to grants and short term funding to address some of the key pressures in the system.

The review of the existing Directions and the current IJB Directions policy would be a substantive item at the March meeting of the Strategic Planning Group.

Additional funding to address outstanding assessments and delayed discharge as reported to the IJB in January.

Decision

To note the update.

(Reference – minute of meeting of the Integration Joint Board 26 January 2018)

6. Outline Strategic Commissioning Plans

It was noted that a paper on the first three Outline Strategic Commissioning Plans for older people, mental health and learning disabilities had been considered by the IJB Board on 26 January 2018. The Chair commended the three two-page summaries produced by Nickola Paul which accompanied the Board paper.

The draft Outline Strategic Commissioning Plans for physical disabilities and primary care were presented. The Plans outlined the headline issues and proposed strategic direction in each area and the key actions to be taken to address these.

Covered within both Plans were prevention, different levels of care for different levels of need, community services and bed-based services. Included were some propositions based on capacity and demand modelling.

Issues still requiring to be addressed included how the Plans would be prioritised and resourced financially. It was also recognised there was a real and urgent need to progress housing commissioning to support the Plans.

Physical Disabilities

The principles of supporting disabled people to be as independent as possible were well embedded in the Partnership's strategic plan, however these principles were not defined on how they might be delivered at local level. The biggest challenge would be to understand exactly what was required and how pathways would be built going forward.

The following issues were raised and discussed by the Group:

- There were already some mechanisms in place in terms of a general understanding of what was wanted and what could be provided
- third sector organisations needed help and support from the Joint Board in terms of how they delivered services and became fully functioning partners
- link worker roles were becoming more and more important in signposting people to appropriate information and services
- Important to recognise the opportunities re-provisioning of services could bring – at present there was a lack of shared knowledge and understanding – re-provisioning needed to articulate what services could be provided, how they would be delivered and the different levels of care required
- needs to be a cultural change in terms of specialist services – it should be about seeing the person first – different judgements were made on the basis of where the person sat on the age spectrum
- Issues around accessibility which crossed beyond physical disabilities – need to look at opportunities for increasing this across the city in terms of the new build programme – a strategic push from the city was required which in turn would attract housing grants
- significant design challenge was hugely important and infrastructure needed to include design technology
- Important to recognise that the underpinning themes should start with the individual and be about the principles to be used eg human rights approach
- until the strategy was in place it would be difficult to know what was needed in a community setting – it would be about how the Joint Board did this without creating more “boxes”

Primary Care

It was acknowledged that the requirement to produce a Primary Care Improvement Plan by July 2018 had affected the content of the document circulated, although the improvement plan and outline strategic commissioning plan will need to dovetail with one another. The Primary Care improvement plan would allow the Joint Board to access some of the Scottish Government funding eg link working, nurses, health visitors. The Primary Care plan was slightly different in that it was predominantly an NHS service but was commissioned in the same way the Joint Board commissioned other services.

The following issues were raised and discussed by the Group:

- there were current systemic issues around sharing of data resulting in barriers to communication eg guardianship – GPs all had their own individual IT systems and this contributed to a fundamental block in progress and a barrier to efficient care
- noted that funding had been obtained to provide care homes with access to secure emails to allow the transfer of information electronically rather than having to rely on the postal service– this was the start of a change in culture which would benefit everyone
- important to think about reducing demand on GP services from patients suffering from severe stress and depression – need to think about the skill mix that's needed in terms of support to GPs for people with mental health issues and psychology needed to be part of that
- the monies allocated as part of the new GP contract across Scotland was £110m but not all going to GPs, some would be aligned to ambulance, paramedics, capital and other support services

Decision

- 1) To endorse the direction of travel set out in the two outline strategic commissioning plans detailed in Appendices 1 and 2 of the report by the Interim Chief Strategy and Performance Officer.
- 2) To endorse the sharing of the draft plans with stakeholders to allow further development to be undertaken in a co-productive way.
- 3) To agree that summaries of the outline strategic plans for physical disabilities and primary care be produced and submitted to the Integration Joint Board at its meeting on 2 March 2018.
- 4) To note that cross cutting themes (workforce planning, transport, carers, housing, ICT, assessment and self-directed support) which were relevant to all the outline strategic commissioning plans would be considered at the March meeting of this Group together with a summary of the next steps.

- 5) Thereafter, to note that the IJB development session scheduled for 27 April 2018 would be used to provide members with the opportunity to consider and discuss all the draft final outline strategic commissioning plans together with financial resources, savings and efficiencies in detail prior to approval at a formal meeting of the Joint Board.

(References – Strategic Planning Group 1 December 2017 (item 4); report by the Interim Chief Strategy and Performance Officer, submitted)

Declarations of Interest

Ian Brooke declared a financial interest in the above item as an employee of EVOC.

Christine Farquhar declared a non-financial interest in the above item as Chair of Upward Mobility.

Fanchea Kelly declared a financial interest in the above item as Chief Executive of a housing and care provider.

Peter McCormick declared a non-financial interest in the above item as a Director of an independent sector care provider.

Rene Rigby declared a financial interest in the above item as an employee of Scottish Care.

7. Carers (Scotland) Act 2016

An update was provided on the work being undertaken to ensure readiness for the implementation of the Carers (Scotland) Act 2016 on 1 April 2018.

Information was also provided on the pilot currently underway in the North West Locality to test new ways of working across partners, team communication, the proposed eligibility criteria, assessment of young and adult carers, allocation of services and funding.

The report set out the work of the four workstreams established to take forward the implementation of the new legislation:

Workstream 1: Local eligibility criteria

Workstream 2: Adult carer assessment/support plans and young carers statements

Workstream 3: Communication

Workstream 4: Finance

The work stream leads reported directly to the Strategic Carers Partnership. A readiness toolkit had been produced by the Scottish Government Carers Team and adopted by the Partnership as a means of monitoring progress towards implementation. An implementation risk register had been developed by a working group of relevant officers to support the monitoring process.

The Scottish Government had made available additional funding to cover the additional costs relating to carrying out assessments for both adult and young carers.

The Group noted, however, that no additional funding had been made available for meeting the cost of the additional identified needs that the Health and Social Care Partnership and the Council had a legal duty to meet as required by the new Act.

The following points were raised during discussion:

- Further work ongoing with VOCAL in respect of the use of the GIRFEC approach in relation to the eligibility criteria and the streamlining self-directed support approach
- adult carers support plan doesn't encompass the fact that carers don't go off duty at a certain time – it's an ongoing process its 24/7 and it's the length of time people are caring and lack of support – lots of issues unpaid carers are part of the workforce
- communication and effective interaction between service providers, families and carers was key
- important to understand the whole picture and the demands on carers with large numbers taking on a caring role for older people and children simultaneously

Decision

- 1) To note the progress made in the implementation of the Carers (Scotland) Act 2016.
- 2) To endorse the approach taken to the development and testing of the eligibility criteria and Adult Carers Support Plan.
- 3) To recommend that the Edinburgh Integration Joint Board endorse the approach taken to the development and testing of the eligibility criteria and Adult Carers Support Plan as the basis for finalising a set of eligibility criteria for approval by the Board.
- 4) To submit a further report to this Group detailing the outcomes following completion of the pilot in the North West Locality.

(Reference – report by the Strategic Planning and Commissioning Manager (Carers), submitted)

8. Our Information and Communication Needs Around Integration – Output from Workshop Held on 1 November 2017

A summary was provided of the challenges identified and proposals put forward to address these as discussed at a workshop held on 1 November 2017.

The following four issues/challenges had been identified:

- Fighting the fear around data protection
- establishing a better information network to improve knowledge sharing for members of the IJB and its sub groups, staff and service users
- creating an identity for the IJB and Health and Social Care Partnership and improving our messages and communications
- investing in a service design approach with users at the centre to look at information flows and business process around the provision of treatment, care and support for individuals

A further analysis of the outputs from the workshop would be undertaken and considered at the ICT and Information Governance Steering Group in mid-February.

The Group recognised the importance of having an integrated data sharing service and the need to have a practical interim fix to help new members soon to be appointed to the Joint Board.

Decision

To note that a report on the EU General Data Protection Regulation and a new Data Protection Act was scheduled to be submitted to the next Joint Board meeting on 2 March 2018.

(Reference – paper by the Strategic Planning Manager, Service Re-Design and Innovation, submitted)

9. Any Other Business

Decision

To note there were no additional items of business raised.

10. Papers for Information

Decision

- 1) To note the briefing paper on the Development of Community Link Network in Edinburgh. The Chair thanked Anne Crandles for producing this helpful briefing paper and noted that it was likely to be referred to as part of the Primary Care Strategic Commissioning Plan.
- 2) To note the report on the Outstanding Directions which had been approved by the Joint Board at their meeting on 26 January 2018.
- 3) To note the report on the Recruitment of Service User Members to the Integration Joint Board which had been approved by the Joint Board at their meeting on 26 January 2018.

(Reference – briefing paper, submitted)

11. Dates of Next Meetings

Friday 9 March 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 13 April 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 11 May 2018	10am to 12pm	Dean of Guild Room, City Chambers
Friday 22 June 2018	10am to 12pm	Dean of Guild Room, City Chambers